

Annex A ADMINISTRATIVE AND COORDINATING INSTRUCTIONS

Event venue and location:

The NATO Senior Leader Seminar on Comprehensive Approach will be conducted from 14 April afternoon until 16 April lunch time, at the Radisson Grand Palace Brussels Hotel, Rue du Fossé aux Loups 47, 1000 Brussels, Belgium. The program has been drawn to allow for individual bilateral meetings in Brussels with national counterparts, EU, UN or other entities.

Registration:

Participants are kindly requested to submit applications for their attendance via the following link <https://www.lyti.in/2026-SLSCA-SEMINAR>

The application link is available until 25th March 2026, close of business.

All questions marked (*) in the form, have to be filled in. Please make sure that you have all the necessary information available, when you start filling the application. A selection process will be carried out according to the seminar's Target Audience. Confirmations and acceptance will be communicated to the participants no later than 27th March 2026.

Please, do not make any arrangements, before you have received this confirmation.

Security Clearance:

The overall classification of the event is NATO UNCLASSIFIED.

Security measures:

In order to receive the accreditation card, which will be delivered during the in-processing, participants will need to present their military or civilian ID-card or passport.

Entry and arrival requirement:

Participants are responsible for all individual arrangements with approved travel documentation for their entry and arrival in Belgium.

Medical service:

Participants of the event are kindly advised to have appropriate medical insurance. In case of emergency, participants are requested to ask for assistance by following the Belgium national medical service support procedures. Possible medical expenses must be paid and covered by the individuals or their health insurance agencies.

Seminar fee:

There is no seminar fee.

Accommodation:

Participants are responsible for making their own reservations.

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Transportation:

Participants are expected to cover their own travel costs.

Meals: Ice breaker, Coffee breaks, lunches and seminar dinner will be offered by FINCENT at the event venue.

Dress code:

Smart casual during office hours and civilian jacket and tie (equivalent for ladies) for social events.

For further questions, please contact the FINCENT or SHAPE POC:

FINCENT student admin:

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